

Art by Teresa King | 714.495.6344 | ArtbyTeresaKing@gmail.com

PERSONAL INFORMATION	
Name:	Email
Home/Office/Cell#	Mailing Address:
EVENT INFORMATION	
Event Date:	Event Time:
Contact on Day of Event:	Contact # on Day of Event:
Event Address:	
Are the directions to this event correct on Google Maps? If not, please provide driving directions:	
Gate Access instructions/Access code if applicable:	
Outdoor Event? In the event of inclement weather, please list an alternate indoor location:	
Parking/Loading instructions:	
Please indicate what type of party option you would like for your event:	
<input type="checkbox"/> A	<p>Single Service Option: <i>Select <u>one</u> service</i></p> <p>\$120.00, One Hour of Service \$40 for each additional half hour of service</p> <p><input type="checkbox"/> Face Painting <input type="checkbox"/> Henna Tattoos <input type="checkbox"/> Glitter Tattoos</p>
<input type="checkbox"/> B	<p>Two Service Option: <i>Select <u>two</u> services</i></p> <p>\$170.00, One Hour of Service \$40 for each additional half hour of service</p> <p><input type="checkbox"/> Face Painting <input type="checkbox"/> Henna Tattoo <input type="checkbox"/> Glitter Tattoos</p>
<input type="checkbox"/> C	<p>Face Painting Party Package</p> <p>\$245.00, Two Hours of Service Glitter Tattoo Assistant \$40 for each additional half hour</p>
<input type="checkbox"/> D	<p>Face Painting & Henna Tattoo Party Package</p> <p>\$295.00, Two Hours of Service Glitter Tattoo Assistant \$40 for each additional half hour</p>
<input type="checkbox"/> E	<p>Caricatures</p> <p>\$125.00 for each hour.</p> <p>15-17 Black & White faces drawn per hour. 10-12 color faces drawn per hour.</p> <p><input type="checkbox"/> Black & White <input type="checkbox"/> Color</p>

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RESERVATION INVOICE:		SPECIAL REQUESTS & ACCOMMODATIONS:	
Service Option: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D \$40.00 each additional 30 minutes Caricatures: <input type="checkbox"/> E \$125.00 each additional hour Travel Fees* \$ _____ Equipment Fee* \$ _____ Sub Total \$ _____ Discount/Special* -\$ _____ Deposit Paid* -\$ _____ Balance owed day of event: \$ _____	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____ - \$ _____ - \$ _____ \$ _____	Begin Painting at: _____ AM _____ PM Guest of Honor/Age: Type of Event: (Birthday, Company Picnic) Create a Custom Menu? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, specify theme:	Stop Painting at: _____ AM _____ PM Age Range/# of Guests: Special Instructions/Requests: Will you be able to provide one table, two chairs, lighting and shade? <input type="checkbox"/> Yes <input type="checkbox"/> No
I have read, understand and agree to the above terms as well as the terms and conditions listed on page 3. I agree to pay the total balance due on, or before, the day of the event. Client: _____ Date: _____		I agree to provide the above indicated services to this client. If I am unable to perform because of unexpected circumstances, my liability is limited to a full refund of the amount paid. Teresa King Date: _____	
<p>PayPal, Credit Card and Cash Payments accepted.</p> <p>Personal checks also accepted.*</p> <p><i>*If paying deposit with a check, date can only be held for three days pending receipt of deposit. If paying the balance due with a check, payment must be received two weeks prior to the event.</i></p> <p>Balance to be paid by Credit Card/PayPal or cash upon my arrival at your event location.</p> <p>Dates and times are reserved on a "first come, first served" basis. Preferred dates and times will be reserved upon receipt of the \$50.00 minimum deposit.</p> <p>Make Checks Payable to: TERESSA KING</p>			

Terms and Conditions

How many hours will you need for services?

Face Painting Party Menu: 12-15 designs per hour

Face Painting Speed Menu: 25 designs per hour

Glitter Tattoos: 12 designs per hour

Simple Henna designs: 12 designs per hour

Black/White Caricatures: 15-17 drawings per hour

Color Caricatures: 10-12 drawings per hour

Face painting can encompass full-face, eye, mask, cheek, arm or leg. Henna can be applied to all parts of the body. Glitter Tattoos can be applied to arms and legs, but not the face.

On the day of the event, **additional blocks of time may be purchased at \$80.00 per hour (\$40 per half hour)** unless otherwise indicated (Caricatures: \$125.00 per hour) Subject to Artist availability (*Please be sure to book enough time and/or enough painters to accommodate all of your guests. If needed, I may be able to provide additional painters for large events. Additional Fees will apply*)

If Client delays start time, Artist is not required to stay beyond contracted time.

Date will be secured upon receipt of \$50.00 Reservation Fee **AND** signed Contract.

TRAVEL FEES: A minimum of \$20 will be charged for any event outside of a 30 mile radius of 92882 or departure location (whichever distance is less). Call for exact rate. Additional rate of \$1 per mile will be added to the initial fee for distances beyond 50 miles. Parking charges, if applicable, are payable by the client.

INDOOR SET-UP: Allow 10-15 minutes prior to start time for proper set-up. Tear down will start at end of time booked. Access to running water is appreciated. Please consider adequate lighting.

OUTDOOR SET-UP: Please provide shelter from sun, rain or wind, along with a standard height table and 2 chairs. Please note: I am able to provide two chairs and table at no additional charge, upon request. **A pop up tent can also be provided for an additional fee of \$40.00.**

Client is responsible for providing an alternate location in the event of inclement weather where the temperature falls below 60 or above 90 degrees Fahrenheit.

CONTRACT DURATION (WORKING TIME): Painting will begin and end at the times indicated on the contract. Painting will cease promptly at the designated time, unless extra time blocks have been agreed upon. It is helpful if someone is assigned to end the line at events where the number of guests in attendance is more than can be accommodated within the allotted contracted timeframe. Although, I will make an effort to modify design requests so as many as possible have an opportunity to be painted within the allotted time frame, I do not guarantee that EVERY guest in attendance will be painted.

ARTWORK LIMITATIONS: I will not paint on any part of the body that is not legal to expose or any other place that I am not comfortable painting. I will not paint any design that I deem offensive or disturbing. I will not paint children who do not want to be painted or cannot sit still for a painting. For sanitary reasons and the health and safety of myself and your guests, I will make every effort to not paint on anyone who appears to be sick or suffering from cold sores, conjunctivitis, ringworm, sunburn, eczema, skin conditions or open wounds. Please keep me informed if you are aware of a health issue that could endanger myself, supplies and/or your guests.

EXTREME ADVERSE WORKING CONDITIONS: I have the right to cease painting and leave without refunding any money, if there are extreme adverse working conditions and the Client fails to remedy the situation after it has been brought to the Client's attention. Adverse conditions may include, but are not limited to: destructive, violent, or extreme inappropriate behavior of a child, pet or adult; illegal activities or otherwise dangerous conditions.

CANCELLATIONS/REFUNDS/RESCHEDULING: Reservation fee is not refundable but can be used as a credit for a future event if event must be cancelled and cannot be rescheduled.

Cancellation notice must be within 48 hours of the event or you will have to pay the total amount contracted on page two. I do not offer refunds for inclement weather, so please secure an alternate indoor location in advance for your event.

Client agrees to pay the full amount of the contract, if I arrive at the location and cannot perform due to bad weather and no alternate set up is available. Should I be unable to attend, I will find a replacement or refund any amount that has been paid to me.

LIABILITY STATEMENT: I only use FDA approved cosmetic grade face painting supplies. I am not responsible for allergic reactions to face paint. Client understands that darker face paints will linger and must be removed with a mild soap. I am not responsible for damage to clothes or property. Client agrees to pay for any accidents or injuries caused by pets or guests and/or any damage to my equipment or supplies caused by pets, lawn sprinklers or guests. My supplies are not meant for children to play with. Guests are not authorized to handle or use my supplies or equipment. Please be advised that I am not able to supervise children. Their behavior and safety is the client(s) and/or their parents' responsibility. Client will be responsible for any fees or expenses, including attorney's fees, incurred in connection with collecting delinquent amounts owed to Teressa King under this agreement.

Please contact me if you have any questions, concerns or special requests. I look forward to attending your event and making it extra special for you and your guests!

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